

Terra Academy Governing Board

Minutes

Board Meeting

Date and Time

Thursday August 25, 2016 at 6:00 PM

Location

Terra Academy, Library

Terra Academy Board members adhere to the following:

1. *Know the charter and act to strategically uphold the vision and mission in our work.*
2. *Be informed, prepared and proactive through due diligence.*
3. *Represent the Terra Academy as a unified board.*

Mission: *Terra Academy focuses on each student as a “unique” whole person in a global society by providing individualized instruction in a community learning model through educational experiences including a broad range of curricular options and project-based learning opportunities that nourish individual talents, skills, and desires.*

Vision: *The vision of Terra Academy is to help students become lifelong independent learners, productive members of society possessing respect for other people and cultures, who are stewards of our environment.*

School Rules: *Be Respectful, Be Responsible, Be Kind* Motto: *Learn, Grow, Be*

Board Members Present

Fayme Pettit, Lianna Etchberger, Pam Rosal

Board Members Absent

Jared McKeachnie, Melissa Huber

Non Voting Members Present

Cassie Hays, Liz Howcroft

Guests Present

Kalene Gamble, Megan McDonald

I. Opening Items

A.Record Attendance and Guests

Kalene Gamble attended as a guest.

B.Call the Meeting to Order

Lianna Etchberger called a meeting of the board of trustees of Terra Academy Governing Board to order on Thursday Aug 25, 2016 @ 6:04 PM at Terra Academy, Library.

C.Approve June 23, 2016 Board Meeting Minutes

F. Pettit made a motion to approve minutes from the Board Meeting on 06-23-16.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Jared McKeachnie Absent

Lianna Etchberger Aye

Pam Rosal Aye

Fayme Pettit Aye

Melissa Huber Absent

D.Approve June 28, 2016 Board Meeting Minutes

F. Pettit made a motion to approve minutes from the Board Meeting on 06-28-16.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Fayme Pettit Aye

Lianna Etchberger Aye

Melissa Huber Absent

Jared McKeachnie Absent

Pam Rosal Aye

Section IIA Directors bonus. The initial minutes listed the approved bonus as \$1,100. The actual amount approved was \$11,000. This must be changed before the minutes are posted to the public site.

E.Approve July 7, 2016 Work Session Minutes

Lianna Etchberger abstained from voting on these minutes because she was not present at the meeting. Review and approval of these minutes will be postponed until there is a quorum at the September board meeting.

F.Approve Aug 3, 2016 Board Meeting Minutes

F. Pettit made a motion to approve minutes from the Board Meeting on 08-03-16.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Huber Absent

Lianna Etchberger Aye

Pam Rosal Aye

Fayme Pettit Aye

Jared McKeachnie Absent

II. Public Comment Option

A.Public Comment Guidelines

There were no comments from the public.

III. Consent Agenda

A.03-105 Student Discipline

P. Rosal made a motion to Approve changes to 03-105 STUDENT DISCIPLINE.

Fayme Pettit seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Pam Rosal	Aye
Jared McKeachnie	Absent
Lianna Etchberger	Aye
Melissa Huber	Absent
Fayme Pettit	Aye

B.03-118 Dress Code

P. Rosal made a motion to Approve changes to 03-118 DRESS CODE.
Fayme Pettit seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Lianna Etchberger	Aye
Pam Rosal	Aye
Fayme Pettit	Aye
Jared McKeachnie	Absent
Melissa Huber	Absent

C.05-119 Smoking

P. Rosal made a motion to approve changes to 05-119 SMOKING.
Fayme Pettit seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jared McKeachnie	Absent
Melissa Huber	Absent
Pam Rosal	Aye
Lianna Etchberger	Aye
Fayme Pettit	Aye

D.06-107 Grading Policy Revision

P. Rosal made a motion to approve changes to 06-107 GRADING POLICY REVISION.
Fayme Pettit seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Huber	Absent
Lianna Etchberger	Aye
Fayme Pettit	Aye
Jared McKeachnie	Absent

E.02-107 Emergency Preparedness and Response

P. Rosal made a motion to approve changes to 02-107 EMERGENCY PREPAREDNESS AND RESPONSE.
Fayme Pettit seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Melissa Huber	Absent
Fayme Pettit	Aye
Pam Rosal	Aye
Jared McKeachnie	Absent
Lianna Etchberger	Aye

IV. Finance

A.Finance Report

B.USDA Loan: Letter of Intent

F. Pettit made a motion to meet the points identified in the USDA LOAN: LETTER OF INTENT under the Letter of Conditions dated 8/16/2016.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Fayme Pettit	Aye
Melissa Huber	Absent
Jared McKeachnie	Absent
Pam Rosal	Aye
Lianna Etchberger	Aye

C.Certification Approval 1940-1 for \$8million loan

F. Pettit made a motion to Approve Certification Approval 1940-1 for \$8million loan.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Lianna Etchberger	Aye
Jared McKeachnie	Absent
Melissa Huber	Absent
Fayme Pettit	Aye
Pam Rosal	Aye

D.Interest rate for \$8million loan

F. Pettit made a motion to Approve to take the lower of the current interest rate offered (2.75%) or a lower interest rate if available at closing.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Pam Rosal	Aye
Jared McKeachnie	Absent
Melissa Huber	Absent
Lianna Etchberger	Aye
Fayme Pettit	Aye

E.Certification Approval 1940-1 for \$2,605,380 loan

F. Pettit made a motion to Approve Certification Approval 1940-1 for \$2.605 million loan.

Pam Rosal seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Pam Rosal	Aye
Fayme Pettit	Aye
Melissa Huber	Absent
Jared McKeachnie	Absent
Lianna Etchberger	Aye

F.Interest rate for second \$2,605,380 loan

F. Pettit made a motion to Approve to take the lower of the current interest rate offered (2.75%) or a lower interest rate if available at closing for the \$2,605 million loan.

Pam Rosal seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Fayme Pettit	Aye
Jared McKeachnie	Absent
Melissa Huber	Absent
Pam Rosal	Aye
Lianna Etchberger	Aye

G.Fee Schedule for use of Terra Academy facilities

P. Rosal made a motion to approve the fee schedule for using Terra Academy facilities.

Fayme Pettit seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Lianna Etchberger	Aye
Melissa Huber	Absent
Pam Rosal	Aye
Fayme Pettit	Aye
Jared McKeachnie	Absent

H.Business Manager Salary

Fayme Pettit and Jared McKeachnie continue to research the payment structure for the business manager. We are trying to ensure this position is compensated appropriately to promote longevity.

V. Academic Excellence

A.Academic Excellence Committee Report

Succession planning: Policy will be attached to September meeting minutes for review and approval.

School Improvement Plan: The Academic Excellence committee in conjunction with the Director, is building a school improvement plan. The accreditation report is one resource being utilized as part of the school's school improvement planning process..

VI. Governance

A.Compliance Check- Governing Board Online Training

Confirmed complete:
Lianna Etchberger

Action Item:

Pam Rosal
Fayme Pettit
Jared McKeachnie
Missy Huber

Will all complete the training modules before the September board meeting.

B.Governance Committee Report

Action Item: Governance Committee will compile and present on boarding materials at the September board meeting.

VII. Facilities

A.Facilities Expansion Proje

Jared McKeachnie was absent for this meeting.

VIII. Closing Items

A.Items for next meeting

ACTION ITEM: Review Safety policies 02-101 through 02-106.

Look at them to ensure they align with the charter

Look for typos

Look for tone improvements

Look for opportunities to streamline

B.Adjourn Meeting

P. Rosal made a motion to adjourn the meeting.

Fayme Pettit seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Pam Rosal